



Bradfield School

Careers Provider Access Policy

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This policy statement sets out Bradfield School's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-11 are entitled:

1. To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
2. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
3. To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests Procedure

Any provider wishing to request access should contact:

Sarah Dempsey, Careers Officer,
Telephone: 0114 286 3861
Email: sdempsey@bradfield.sheffield.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. This includes but is not limited to:

- Careers related Tutorial and Assembly sessions – All year groups
- Post 16 Routes Fair – Y11,
- Small group presentation sessions as appropriate – All year groups
- Application support sessions (Apprenticeships and alternative post 16) – Y11

Providers who wish to access pupils in a specific timeframe or deliver a specific interaction outside of the school career programme of events should:

- Contact the Careers Officer at least 6 weeks in advance of their ideal date to allow time to organise the activity
- Note that events other than those planned in the school careers programme will not be facilitated during teaching hours

Please speak to the Careers Officer to identify the most suitable opportunity for you.

Sarah Dempsey, Careers Officer,
Telephone: 0114 286 3861
Email: sdempsey@bradfield.sheffield.sch.uk

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Officer or other appropriate member of staff.

Additional information

Providers are welcome to leave a copy of their prospectus or other relevant literature at the Careers Office for the library which can be accessed by all pupils during breaks and lunch times. Any digital material will be circulated to the appropriate year group as identified by the provider.

We have carefully considered and analysed the impact of this policy on equality and the possible implications for pupils with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.