

**Name of Education Setting:
Bradfield School**

We all have a statutory duty to “**safeguard and promote the welfare of children**” ([Working together to safeguard children, DfE 2018](#)) up to the age of 18 years.

If you have any concerns about the health and safety of a child or young person at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues such as a child’s appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry about reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

However, if you think that a child, a young person or an adult who cares for them has been or might be harmed; please talk to one of the people below immediately.

You can ask any member of staff to find them and ask them to speak to you straight away about a confidential and urgent matter.

The people you can talk to are:



Our Designated Safeguarding Lead is:

Name: Helen Tyrrell

Their office is located on Floor N

Their tel. no 0114 2863861

e mail: htyrrell@bradfield.sheffield.sch.uk



Our Designated Safeguarding Deputy is:

Name: Lynn Wood

Their office is located on Floor N

Their tel. no is 0114 2863861

email: lwood@bradfield.sheffield.sch.uk

An allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

The Safeguarding Children Team in your setting includes:

Head Teacher/Principal/Senior Manager: responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: [Adrian May](#)

Tel no: [0114 2863861](tel:01142863861)

Designated Safeguarding Lead (DSL): teaching or pastoral staff from senior leadership team, responsible for all safeguarding issues, advising & supporting staff, liaising with the local authority & other agencies.

Name: [Helen Tyrrell](#)

Tel no: [0114 2863861](tel:01142863861)

Designated Safeguarding Deputy (DSD): a teacher, support or pastoral worker, in a post which requires assessment of children, deputises for the DSL. Not an administrative or finance worker.

Name: [Lynn Wood & Tom Carrington](#)

Tel no: [0114 2863861](tel:01142863861)

Child Sexual Exploitation (CSE) Lead: support for pupils & staff to understand CSE & related topics & how to refer

Name: [Helen Tyrrell](#)

Tel no: [0114 2863861](tel:01142863861)

Special Educational Needs & Disabilities Coordinator (SENDCo): support for pupils with special education needs & disabilities as well as their parents & carers, staff & other agencies working with said pupils

Name: [Jo Hogg](#)

Tel no: [0114 2863861](tel:01142863861)

Learning Mentor (or equivalent): develops strategies & support to help pupils achieve their full potential

Name:

Tel no:

Looked After Children Designated Teacher: promotes the education of 'looked after'/previously 'looked after' children

Name: [Helen Tyrrell](#)

Tel no: [0114 2863861](tel:01142863861)

Online-Safety Coordinator: develops & maintains a safe online culture within a setting

Name: [Anne Davies](#)

Tel no: [0114 2863861](tel:01142863861)

Education Welfare Officer: addresses difficulties preventing pupils from attending school

Name: [Lesley James](#)

Tel no: [0114 2865017](tel:01142865017)

Counsellor: provides mental health support and advice to pupils

Name:

Tel no:

Early Years Foundation Stage (EYFS) Lead: supports staff to keep pupils up to 5 years old safe and well

Name:

Tel no:

Medical Practitioner: supports pupils medical needs, ill health absence, medicines & individual healthcare plans

Name:

Tel no:

Your Safeguarding Children Team also links in with:

Safeguarding/Child Protection Governor: ensures there are appropriate policies & procedures in place, that they are being implemented & followed, & challenges deficiencies & weaknesses that are identified.

Name: [Interim Executive Board](#)

Tel no: [0114 2863861](tel:01142863861)

Chair of Governors/Management Committee: leads on safe recruitment & allegations of abuse against Head Teacher/Principal/Senior Manager & other staff & liaises with Local Authority

Name: [Interim Executive Board](#)

Tel no: [0114 2863861](tel:01142863861)

SENDCo Governor: link between the SEND Co-ordinator (SENDCo) and the governing body/management committee

Name:

Tel no: [0114 2863861](tel:01142863861)

The following links are hosted by [Sheffield Safeguarding Children Board](#).on their Policies, Procedures and Guidance page that can also be found [here](#).

Each document will open in a new window.

If you have any problems in opening any of these documents, please let us know.

[A Good Practice Guide to Safeguarding in Education, Sept 19](#)

[Abuse & Neglect, Sept 19](#)

[Abuse of Trust, Sept 19](#)

[Adult Safeguarding, Sept 19](#)

[Allegations of Abuse against Staff in Education Settings, Sept 19](#)

[Alternative Education Provision, Sept 19](#)

[Behaviour Guidelines, Sept 19](#)

[Child Criminal Exploitation, Jan 20](#) *new*

[Child Safeguarding File, Sept 19](#)

[Child Sexual Exploitation, Sept 19](#)

[Children Missing From Education, Sept 19](#)

[Conferences, Plans and Core Groups, Sept 19](#)

[Designated Safeguarding Lead & Deputy Role, Sept 19](#)

[Domestic Abuse, Sept 19](#)

[Educational Visits, Sept 19](#)

[Female Genital Mutilation, Sept 19](#)

[First Aid, Sept 19](#)

[Governing Body Safeguarding Role, Sept 19](#)

[How Education Settings Safeguard Children, Sept 19](#)

[Information Sharing, Sept 19](#)

[Medical Conditions & Support, Sept 19](#)

[Mobile Devices, Sept 19](#)

[New Staff, Governors & Volunteers, Sept 19](#)

[One-to-One Working, Sept 19](#)

[Online Safety, Sept 19](#)

[Parental Responsibility, Jan 2020](#) *updated*

[Peer Abuse, Sept 19](#)

[Peer Abuse Risk Assessment and Safety Planning, Dec 19](#) *new*

[Personal Care, Sept 19](#)

[Photographs, Videos & other Images, Sept 19](#)

[Preventing Extremism Radicalisation, Sept 19](#)

[Private Fostering, Sept 19](#)

[Pupil Transitions, Sept 19](#)

[Reasonable Force, Sept 19](#)

[Referring your safeguarding concerns, Sept 19](#)

[Sexualised Behaviour, Sept 19](#)

[Showers and Changing Rooms, Sept 19](#)

[Special Education Needs and Disability, Sept 19](#)

[Staff Safeguarding Supervision, Sept 19](#)

[Training Pathway - Safeguarding, Sept 19](#)

[Transgender Students, Jan 20](#) *updated*

[Transporting Pupils, Sept 19](#)

[Uncollected Children, Sept 19](#)

[Under 5's in Schools, Sept 19](#)

[Vetting, Barring and Recruitment, Sept 19](#)

[Visiting Professionals, Sept 19](#)

[Whistleblowing, Sept 19](#)

[Work and Study Placements, Sept 19](#)

Summary of changes:

[Summary of document updates \(education settings\), Sept 19](#)